

MEDICATION ADMINISTRATION

Medication Management POLICY/GUIDE | Version 3_September 2021

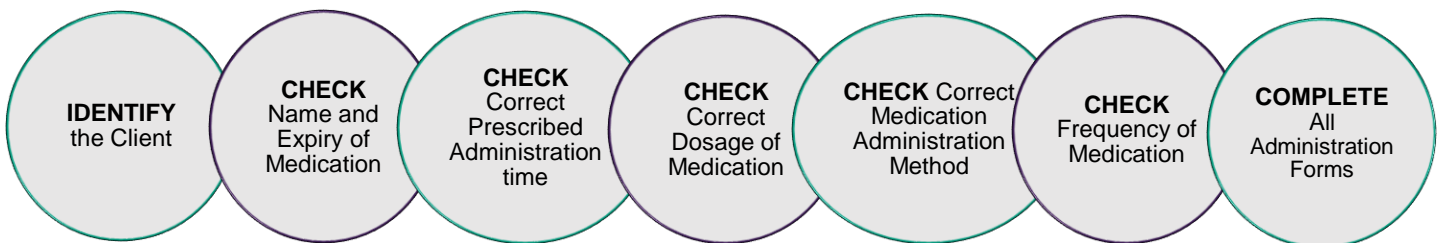
POLICY STATEMENT

ZestCare acknowledges that each client has the right to be actively supported to manage their own medication independently. If the client does not have the capacity to self-administer medication ZestCare will provide a skilled Support Worker to provide support and assistance ensuring that his/her medication is administered in strict accordance with the prescription or documented instructions of his/her medical practitioner, or directions specified on over-the-counter medication.

EMPLOYEE RESPONSIBILITY	ZEST RESPONSIBILITY
1 Provide appropriate support and assistance.	1 Provide appropriate support and assistance to the employee and client.
2 Ensure administration is in accordance with the prescription/documenting instructions by medical practitioner.	2 Ensure all medication administration documentation is CURRENT and AVAILABLE on the client record.
3 Ensure all training is renewed when specified.	3 Ensure appropriate training is always available to employee.

PRIVACY, DIGNITY and CONFIDENTIALITY is respected and always upheld.

FOR ALL MEDICATION ADMINISTRATION



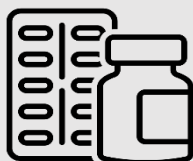
IT IS IMPORTANT THAT YOU
Complete **Medication Administration Form** following dispense.

WHY IS IT IMPORTANT?
Provides evidence that the correct **MEDICATION** and **DOSAGE** has been dispensed, ensuring client safety.

WASH YOUR HANDS BEFORE and AFTER



Touching a participant/ client



Medication Administration



Changing PPE

KEEP AN EYE OUT for Adverse EFFECTS

- but not limited to.
- Shortness of Breath
 - Allergic Reaction
 - Light Headedness
 - Overdose Symptoms
 - Bleeding
 - Skin Rashes
 - Unusual Behavioural Changes
 - Nausea



APPLICABILITY This infographic applies to?

If any adverse effects occur, an Incident report **MUST** be completed.

WHO

To targeted employees, participants/clients, their families, guardians, and advocates.

WHEN

Supporting clients with medication administration.